

# Missoula Public Library Input Form

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## General Information

FSCS ID & Extension MT0051-002

Library Name Missoula Public Library

Mailing Address 301 E Main

Street Address 301 E Main

City Missoula

County Missoula

Zip Code 59802-4799

Phone Number (406) 721-2665

Fax Number (406) 728-5900

Web Address <http://www.missoulapubliclibrary.org>

Contact Name & Position \_\_\_\_\_ Enter Contact Person

Contact's Email Address \_\_\_\_\_ Enter Email Address

Outlet Type CE - Central Library

Metropolitan Status NO - Not in a metropolitan area

Interlibrary Relationship HQ - Headquarters of a System, Federation, or Cooperative Service

Legal Basis CC - City/County

Administrative Structure MO - Multiple Direct Service Outlets where Administrative Offices are not Separate

Meets definition of FSCS Public Library Yes

Geographic Code CO1 - County exactly

Number of Central Libraries 1

Service Area Population 95,802

Has the legal service boundary changed in the past year? Yes or No? (Circle one)

Registered Borrowers \_\_\_\_\_ Enter a numeric value.

Library Square Footage \_\_\_\_\_ Enter a numeric value.

Library Facility Adequacy Yes or No? (Circle one)

ADA Assessment Completed on Library Yes or No? (Circle one)

Library is Handicapped Accessible Build a New Library | Major | Minor Remodeling (Circle one)

If Library not Accessible, What is Required Yes or No? (Circle one)

Library is Adequate for Population Served Build a New Library | Major | Minor Remodeling (Circle one)

If Library not Adequate, What is Required

## Staff

Employee Name (Last, First)	Position	Has MLS?	Hours/Week	Hourly Wage
Albrecht, Florian	Library Page	Y or N	_____	\$_____
Azar, Sharon	Library Page	Y or N	_____	\$_____
Bray, Honore	Library Director	Y or N	_____	\$_____
Campbell, Caroline	Library Specialist	Y or N	_____	\$_____
Cass, Robert	Library Page	Y or N	_____	\$_____
Christianson, Craig	Library Assistant	Y or N	_____	\$_____
Comer, Carolyn	Library Page	Y or N	_____	\$_____

Cote, Laura	Library Assistant	Y or N	_____	\$ _____
Doyle, Marjorie	Reference Librarian	Y or N	_____	\$ _____
Doyle, Joyce	Youth Services Librarian	Y or N	_____	\$ _____
Elvrom, Tove	Library Specialist	Y or N	_____	\$ _____
Gohl, Myra	Interlibrary Loan Librarian	Y or N	_____	\$ _____
Gonzales, Karen	Youth Services Librarian	Y or N	_____	\$ _____
Gordon, Cybelle	Library Assistant	Y or N	_____	\$ _____
Grady, Mitch	Library Assistant	Y or N	_____	\$ _____
Guest, Jane	Technical Services Assistant	Y or N	_____	\$ _____
Guetherman, Brian	Library Page	Y or N	_____	\$ _____
Hadlow, Christine	Library Specialist	Y or N	_____	\$ _____
Hanowell, Gail	Reference Librarian	Y or N	_____	\$ _____
Harrington, Pam	Library Page	Y or N	_____	\$ _____
Holt, Kathy	Library Assistant	Y or N	_____	\$ _____
Huffman, Brianna	Library Specialist	Y or N	_____	\$ _____
Ivanovitch, Linette	Youth Services Librarian	Y or N	_____	\$ _____
Jorgensen, Christine	Library Technician	Y or N	_____	\$ _____
Kauffman, Fern	Branch Librarian	Y or N	_____	\$ _____
Kliss, Molly	Reference Librarian	Y or N	_____	\$ _____
Marshall, Mary	Library Specialist	Y or N	_____	\$ _____
McMurray, Dana	Library Technician	Y or N	_____	\$ _____
Millard, Anita	Library Specialist	Y or N	_____	\$ _____
Miller, Ben	Library Assistant	Y or N	_____	\$ _____
Mitchell, Kathy	Library Specialist	Y or N	_____	\$ _____
Morton, Claire	Assistant Director	Y or N	_____	\$ _____
Olson, Karl	Library Assistant	Y or N	_____	\$ _____
Parpart, Paulette	Cataloger	Y or N	_____	\$ _____
Peltzer, Rob	Custodian	Y or N	_____	\$ _____
Prescott, Christine	Library Page	Y or N	_____	\$ _____
Semmelroth, Jim	Network Manager	Y or N	_____	\$ _____
Squires, Rita	Library Specialist	Y or N	_____	\$ _____
Stafford, Vini	Library Specialist	Y or N	_____	\$ _____
Stevens, Vaun	Reference Librarian	Y or N	_____	\$ _____
Stone, Susan	Branch Librarian	Y or N	_____	\$ _____
Torrey, Paula	Administrative Assistant	Y or N	_____	\$ _____
Vesovic, Sasa	Library Assistant	Y or N	_____	\$ _____

Hours Worked/Week by NPS \_\_\_\_\_

Enter a numeric value.

### Library Income

General Fund (Codes) \_\_\_\_\_

Select appropriate funding codes. See help.

Non-Tax Revenue (Codes) \_\_\_\_\_

Select appropriate funding codes. See help.

City Mill \_\_\_\_\_

Enter a numeric value.

County Mill \_\_\_\_\_

Enter a numeric value.

District Mill \_\_\_\_\_

Enter a numeric value.

Additional Mill \_\_\_\_\_

Enter a numeric value.

### Local Income:

Local City/District Income \_\_\_\_\_

Enter a numeric value.

Local County Income \_\_\_\_\_

Enter a numeric value.

### State Income:

Coal Severance Tax Income \_\_\_\_\_

Enter a numeric value.

State Aid \_\_\_\_\_

Enter a numeric value.

Per Capita/Square Mile Income \_\_\_\_\_

Enter a numeric value.

ILL Income	_____	Enter a numeric value.
Federal Income	_____	Enter a numeric value.
Other Income	_____	Enter a numeric value.
Source(s) of Other Income	_____	Please identify the sources. See help.

**Capital Revenue:**

Local Government Capital Revenue	_____	Enter a numeric value.
State Government Capital Revenue	_____	Enter a numeric value.
Federal Government Capital Revenue	_____	Enter a numeric value.
Other Capital Revenue	_____	Enter a numeric value.

**Expenditures**

Employee Salaries & Wages	_____	Enter a numeric value.
Employee Benefits	_____	Enter a numeric value.
Continuing Education	_____	Enter a numeric value.
Print Materials Expenditures	_____	Enter a numeric value.
Electronic Materials Expenditures	_____	Enter a numeric value.
Other Materials Expenditures	_____	Enter a numeric value.
Other Operating Expenses	_____	Enter a numeric value.

**Capital Expenditures:**

Collections	_____	Enter a numeric value.
Furnishings and Equipment	_____	Enter a numeric value.
Buildings	_____	Enter a numeric value.
Other Capital Expenditures	_____	Enter a numeric value.

**Collection**

Print Materials	_____	Enter a numeric value.
Electronic Book (E-Books)	_____	Enter a numeric value.

**Licensed Databases:**

Local	_____	Enter a numeric value.
State (state government or State library)	_____	Enter a numeric value.
Other cooperative agreements (or consortia) within state or region	_____	Enter a numeric value.
Current Electronic Serial Subscriptions	_____	Enter a numeric value.
Current Print Serial Subscriptions	_____	Enter a numeric value.
Audios	_____	Enter a numeric value.
Videos	_____	Enter a numeric value.
Other Collection	_____	Enter a numeric value.

**Service Hours**

Hours Open in Typical Week - Main Library	_____	Enter a numeric value.
Hours Open in Typical Week - Branch(es)	_____	Enter a numeric value.
Hours Open in Typical Week - School	_____	Enter a numeric value.
Hours Open in Typical Week - Bookmobile	_____	Enter a numeric value.

**Transactions**

Library Users in Typical Week	_____	Enter a numeric value.
Reference Transactions in Typical Week	_____	Enter a numeric value.
Procedural Transactions in Typical Week	_____	Enter a numeric value.

Directional Transactions in Typical Week

\_\_\_\_\_ Enter a numeric value.

### Circulation

Annual Circulated Materials - Children's

\_\_\_\_\_ Enter a numeric value.

Annual Circulated Materials - Other

\_\_\_\_\_ Enter a numeric value.

### Programs

Programs Offered - Children

\_\_\_\_\_ Enter a numeric value.

Programs Offered - Young Adult

\_\_\_\_\_ Enter a numeric value.

Programs Offered - Adult

\_\_\_\_\_ Enter a numeric value.

Program Attendance - Children

\_\_\_\_\_ Enter a numeric value.

Program Attendance - Young Adult

\_\_\_\_\_ Enter a numeric value.

Program Attendance - Adult

\_\_\_\_\_ Enter a numeric value.

### Interlibrary Loans

Loans - In State

\_\_\_\_\_ Enter a numeric value.

Loans - Out State

\_\_\_\_\_ Enter a numeric value.

Borrows - In State

\_\_\_\_\_ Enter a numeric value.

Borrows - Out State

\_\_\_\_\_ Enter a numeric value.

### Automation

Library has Internet Access

Yes or No? (Circle one)

Internet Access Used By

Patron W/ Staff | Patron and Staff | Staff Only (Circle one)

Internet Accessible PC's - Used by Public

\_\_\_\_\_ Enter a numeric value.

Internet Accessible PC's - Used by Staff

\_\_\_\_\_ Enter a numeric value.

Public Internet Computer Users in Typical Week

\_\_\_\_\_ Enter a numeric value.

Library has a Local Area Network

Yes or No? (Circle one)

### Computers

Public Access Computers (PAC's)

\_\_\_\_\_ Enter a numeric value.

PAC's on Local Area Network

\_\_\_\_\_ Enter a numeric value.

PAC's with Library Catalog Access

\_\_\_\_\_ Enter a numeric value.

PAC's with Access to CD-ROM Resources

\_\_\_\_\_ Enter a numeric value.

PAC's with On-Line Full Text Databases

\_\_\_\_\_ Enter a numeric value.

### Internet Access

Type of Internet Connection

\_\_\_\_\_ Choose from drop down menu!

Does Browser Display Graphics

Yes or No? (Circle one)

### Circulation Systems

Automated Circulation System

Yes or No? (Circle one)

Online Public Access Catalog

Yes or No? (Circle one)

Library System Vendor

\_\_\_\_\_ Choose from drop down menu!

Other Library System Vendor

\_\_\_\_\_ Enter name of other vendor.

Library System Product Name

\_\_\_\_\_ Choose from drop down menu!

Other Library System Product Name

\_\_\_\_\_ Enter name of other product name.

Library System Version Number

\_\_\_\_\_ Enter a alpha-numeric value.

### Electronic Services

Electronic Service Product #1

\_\_\_\_\_ Choose from drop down menu!

Electronic Service Product #2	<div></div> Choose from drop down menu!
Electronic Service Product #3	<div></div> Choose from drop down menu!
Other Electronic Service Product #1	<div></div> Enter name of other ESP#1.
Other Electronic Service Product #2	<div></div> Enter name of other ESP#2.
<b>Comments</b>	
Comments & Suggestions	<div></div> Enter comments, suggestions, etc!

SAMPLE